

**REGULAR COUNCIL MEETING
TOWN OF SHADY SHORES
7:00 P.M., Monday, August 1st, 2011
SHADY SHORES COMMUNITY CENTER
101 SOUTH SHADY SHORES ROAD**

MINUTES

1. CALL TO ORDER- The meeting was called to order at 7:00 p.m.

MEMBERS PRESENT

**Jerry Williams, Mayor
Cindy Aughinbaugh, Mayor Pro-Tem
Cindy Spencer
Charles Grimes
John Reedy**

MEMBERS ABSENT

none

**Also Present: Wendy Withers, Town Secretary
Jim Shepherd, Town Attorney**

- 2. CONSENT AGENDA-** each item listed on the consent agenda is considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
1. Consider and take action relative to the following minutes:
 - a. Town Council Meeting 7/13/2011
 2. Consider and take action relative to the June 2011 Financial Reports

Cindy Aughinbaugh made a motion to accept the items on the consent agenda as presented. Charles Grimes seconded the motion. Motion carried. 4-0

- 3. COUNCILMEMBER/COMMITTEE REPORTS-**Consider and take action relative to the following Councilmember reports:
1. Budget Report (Williams) - Mayor Williams reported that there was no budget worksession held on the 18th of July due to a lack of quorum. The next worksession is planned for August 8th.
 2. Road Report (Williams) - Mayor Williams reported that he had driven the streets with the town engineer earlier in July. They would be getting together later this week to go over some projections for road repairs. In addition Mayor Williams reported that the bridge railing should have been fixed as of today (August 1, 2011)
 3. Codification (Williams)-Mayor Williams stated that the council had previously looked in to codification of the town's ordinances, and had decided against codification at that time due to the few amount of relevant ordinances. The codification project can be a costly project and one that incurs a continuous cost each year. Mayor Williams stated that if the council felt this was important it could certainly be addressed again during the budget worksessions.
 4. Police Reports (Grimes)-Councilmember Grimes reported that there were no police reports submitted at this time. There was however a report from the fire department

that contained some very interesting information. Mayor Williams stated that the report would be on file at the Town hall if anyone wanted to come in and view it.

5. Special Events- (Spencer) - Councilmember Spencer stated that there would be a meeting held in August to begin working on upcoming projects. The date will be advertised on the website and sent out over an email. Those interested should attend the meeting or contact Councilmember Spencer.

4. CITIZENS COMMENTS- PURSUANT TO THE STATE OF TEXAS OPEN MEETINGS

STATUTE: The governing body of Town of Shady Shores may not take action on items not posted on the agenda. Those items mentioned by citizens may be placed on a future agenda.

Janis Smith 117 Dogwood Trail- Mrs. Smith spoke relative to concerns about a building permit that she and her husband had turned in for a carport. The permit was denied for non-compliance with the ordinance. Mrs. Smith stated she and her husband lost the deposit on their building. Her concern was that other citizens might not be aware of the town's rules for building.

5. **APPROVAL TO CHANGE AUTHORIZED AGENTS**-consider and take action relative to approve Resolutions 723 and 724 authorizing that the authorized agents on the Tex Star and Logic Accounts be changed to Mayor Jerry Williams, Mayor Pro-Tem Cindy Aughinbaugh and Cindy Spencer.

John Reedy made a motion to approve Resolutions 723 and 724 authorizing the change of agents for the Tex Star and Logic Accounts. Charles Grimes seconded the motion. Motion carried. 4-0

6. **COMPREHENSIVE MASTER PLAN STRATEGY**- Consider and take action relative to the Town of Shady Shores Comprehensive Master Plan Strategy for the next five years, January 2012 through December 31, 2017. Consider and take action relative to creating a committee to work on the comprehensive plan and make recommendations to the town council. Consider and take action relative to appointing Councilmember John Reedy to chair the Comprehensive Master Plan Committee.

Mayor Williams clarified that this was a strategic plan for the Town of Shady Shores. The proposed committee would be charged with developing a strategy for the town for the next five years. Proposed areas to address would be Finances; Town Hall space and use; staffing; citizen wants and needs; community development and other areas.

Charles Grimes made a motion to authorize the formation of a strategic planning committee with John Reedy to serve as the chair of the committee. Cindy Spencer seconded the motion.

Discussion: John Reedy stated that his real area of expertise was in long term financial planning. Mr. Reedy further stated he would be seeking help from citizens and others who had expertise in different areas to help him accomplish the goals of the committee. Councilmember Spencer stated that the community events committee would help in the area of citizen wants/needs and community events.

Charles Grimes offered help in the areas of road expertise.
Motion carried 4-0.

7. **COPIER LEASE**- Consider and take action relative to approving a 36 month lease for a copier/scanner for the office.

Town Attorney Jim Shepherd offered the following concerns about the lease agreement: 1) he was not comfortable with the personal guarantee required 2) He was concerned about the buyout rate at the end of the contract.

Cindy Aughinbaugh made a motion to approve the lease agreement if the town could reach an agreement with the leasing company to include striking the personal guarantee from the lease agreement and including a stipulation that the contract include a buyout for \$500 or less. Charles Grimes seconded the motion. Motion carried. 4-0

- 8. FEE SCHEDULE-** Consider and take action relative to Ordinance amending the current Fee Schedule for building permits and other miscellaneous fees.

Mayor Williams offered a new fee schedule for council review. Mayor Williams stated that in comparison to other towns most of our fees for building were quite low. In addition some ordinances referred to the fee schedule for pricing of services; however the actual costs for those services were not included in the fee schedule. The fee schedule has not been amended since 2006.

Mayor Pro-Tem Aughinbaugh stated that she had concerns that the permit fees for residential building permits would triple for homes over 1800 square feet. Mrs. Aughinbaugh stated that she would like to table the agenda item until the September meeting so that the residents of Hidden Valley could be notified of the upcoming cost. Mrs. Aughinbaugh stated she felt strongly about this due to the fact that most of the current building was being done in Hidden Valley.

Cindy Aughinbaugh made a motion to table agenda item #8.

Discussion: Councilmember Grimes stated that he felt like the fee schedule is fair. Mr. Grimes felt like the fee schedule has been in need of review for quite some time. Mayor Pro-Tem Aughinbaugh stated that she agreed that we should address the fee schedule, however the council should make sure that the Residents had an opportunity to voice their opinions. Mrs. Aughinbaugh stated she wasn't sure what difference it made if the item was tabled until the next meeting or not. Councilmember Spencer stated that she felt that the current fees were low and that she was happy with the new fees.

Motion died for lack of second.

Charles Grimes made a motion to approve the fee schedule as written, and authorize Mr. Shepherd to draft an ordinance to adopt the fee schedule. John Reedy seconded the motion. Motion carried 3-1. Grimes, Spencer and Reedy (Yes) Opposed - Aughinbaugh

- 9. TOWN HALL SIGNAGE-** Consider and take action relative to approving the construction of a new sign for Town Hall.

Councilmember Spencer stated that she had reviewed the sign ordinance and was aware that the sign could not be more than 36 square feet and no more than 5 feet high. She is requesting that the council authorize the town secretary to seek proposals for the construction of the sign.

Cindy Spencer made a motion to put out RFP's for a permanent sign for town hall. Charles Grimes seconded the motion. Motion carried. 4-0

10. APPOINTMENT TO THE DENCO 9-1-1 DISTRICT BOARD OF MANAGERS- Consider and take action relative to casting a vote for an individual to serve on the DENCO 9-1-1 District Board of Managers.

Votes for Allen Harris (none)

Olive Stephens (four)

The town council of shady shores votes to approve Olive Stephens to the Denco 9-1-1 Board of Managers.

11. SEPTEMBER COUNCIL MEETING-Consider and take action relative to setting a date for the September 2011 town council meeting.

Charles Grimes made a motion to move the September council meeting to September 12th, 2011. Cindy Spencer seconded the motion. Motion carried. 4-0.

12. ADJOURN- Charles Grimes motion to adjourn. John Reedy seconded the motion. Motion carried.

Passed and approved this _12th_ day of _____September____, 2011.

Approved:

_____/s/_____
Jerry Williams, Mayor

Attest:

_____/s/_____
Wendy Withers, Town Secretary